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BUREAU OF CONTRACT ADMINISTRATION Office of Contract Compliance 1149 S. BROADWAY, SUITE 300 LOS ANGELES, CA 90015 (213) 847-1922

http://bca.lacity.org

Samuel Hooper Sam Hooper & Associates 17316 Edwards Rd. Ste. 100 Cerritos, CA 90703 May 15, 2014 File No. - 9297

## RE: MINORITY BUSINESS ENTERPRISE (MBE) CERTIFICATION APPROVAL

Dear Mr. Hooper:

Based on a thorough review of the submitted documents, we are pleased to inform you that your firm has been certified as a **Minority Business Enterprise (MBE)** and has been placed in the City of Los Angeles DBE/MBE/WBE directory as a firm specializing in:

NAICS Codes	<b>Description</b>
524291	Claims Adjusting
561611	<b>Investigation Services</b>

You may review your firm's information in the City of Los Angeles DBE/MBE/WBE database at <a href="http://bca.lacity.org">http://bca.lacity.org</a>. Any additions and revisions must be submitted for review and approval.

This certification will continue until or unless it is removed by our agency. If there are any changes in ownership, control, or structure of your firm, you are required to notify this office of those changes in writing. Also, please include your file number on each page of correspondence relating to these matters.

The City reserves the right to withdraw this certification if at any time it is determined certification was knowingly obtained by false, misleading or incorrect information. The City also reserves the right to request additional information and/or conduct on site visits at any time during the certification period to verify any documentation submitted with your application. By accepting certification, the firm of **Sam Hooper & Associates** hereby consents to the examination of its books, records and documents by the City.

For information on City of Los Angeles contracting opportunities, please register at <a href="http://LABAVN.org">http://LABAVN.org</a>.

Sam Hooper & Associates May 15, 2014 Page 2

Should you have any questions, please contact Faye Serafin at (213) 847-2643 or e-mail at faye.serafin@lacity.org.

Sincerely,

HELMUT PEINDL, Certification Manager

Office of Contract Compliance Bureau of Contract Administration